



Job Title: Installation and Service Technician
Department(s): Electrical and Mechanical Assembly
Machine Qualification
Installation and Service
Reports to: Lead Engineer

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

Equipment installation and Servicing Visits (which includes domestic and international travel, approximately 25-30%):

- Uncrating, assembling, wiring, setting up the machine
- Testing and commissioning of machine in the field and training of operators and maintenance personnel
- Reporting and follow up, as set forth by OLE standards
- Diagnosing and troubleshooting issues and routing maintenance
- Diagnosing/troubleshooting issues (both mechanically and electrically)
- Performing routine maintenance to ONLINE machines
- Reporting of visit to engineering, as set forth by OLE standards

Machine Setup and Debugging

Electrical work:

- Field wiring
- Panel assembly

Mechanical Assembly

Other hands-on involvement where necessary.

REQUIREMENTS

Education:

Minimum Associates Degree or equivalent experience

Electrical Knowledge

Mechanical Skills

PLC programming and software **a plus**

General:

Conduct business in a professional manner

Basic computer skills, MS Word, MS Excel, & email

Accuracy

Must demonstrate solid oral and written communication skills

A sense of dedication that enables a person to work independently, seeing each task through completion, while maintaining a high level of quality and confidentiality.

Key Attributes

Leader

Professional and positive approach

Self-motivated

Strong in building relationships and able to communicate at all levels

Team player, and able to work on own initiative

Dynamic and Creative

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

Signature: _____ Date: _____